

St Mary's P & F Association
General Meeting
21 October 2014

1. Welcome & opening remarks: 5:40pm; 21/10/2014
2. Attendees: Louise PFINGST, Lesley MacDONALD, Di FOX, Kat HINDMARCH, Susie BROOKS, Selena WATTS, Juliet SCHMIDT

Apologies: Nicky McKELLAR, Lisa SHIPLEY, Billy ROCKETT

3. Minutes of the Previous Meeting

Held 17 September 2014 (in newsletter 15 October 2014)

Motion: That the Minutes be taken as read and adopted as a correct record.

Moved- Lesley MacDONALD Seconded Louise PFINGST Carried

4. Correspondence

OUT

- Email receipt to school of \$1909 transfer for purchase of Literacy Tower (agreed mtg 17/09/14)

IN

- Charleville School Distance Education – cater opportunity Kickstart Conference 3-6/02/15
- Troy Cassar –Daly concert 4/6/15 – possibility of bar
- Outback Queensland Tourism Awards – Charleville 13-15 November 2014 – request to do bar either 14th or 15th

Motion: That the Inwards Correspondence is Accepted/Noted. Outwards Correspondence is endorsed.

Moved- Susie BROOKS Seconded- Selena WATTS Carried

5. Principal's Report

1. **ENROLMENT:** 183 – new student in prep
2. **STAFF:** Vanessa ALEXANDER – returning teacher 2015, Kirsty LINES – appointed APRE 2015
New teacher – middle leader teacher has been appointed for 2015
Prep – teacher has accepted as of yesterday – to be confirmed after Cath Ed approval
Positions for 2015 – will be offered this week
3. **PROFESSIONAL DEVELOPMENT:** Next week – Mrs PFINGST is attending Principal's conference

4. **SCHOOL ACTIVITIES:**

Optiminds – team received Honours. Very close to winning– thanks to Kat HINDMARCH
Swimming – 5 week block commenced
Art Show last Friday - successful
Mini Mary's starts this Friday for 4 weeks
Year 5 – leadership program commenced
20 November – Grandparents Day
21 November – swimming carnival
iPads – almost ready – technology committee appointed – will learn how to add apps this week

Motion: That the Principal's Report be received and adopted.

Moved: Juliet SCHMIDT Seconded: Di FOX Carried

6. President's Report:

- Big thank you to all involved in Art Show – special thank you to Kat HINDMARCH, Amy PEART, Bec SARGOOD & Claire WHITING whose tireless efforts in the months leading up to show ensured a wonderful showcase of paintings and successful evening.

Motion: That the President's Report be received and adopted.

Moved- Kat HINDMARCH Seconded- Lesley MCDONALD Carried

7. Financial Report (Treasurer):

- Mrs PFINGST has consulted Cath Ed accountant and executive can prepare own books. – technically don't have to be audited each year dependant on Constitution.

- Constitution dated (17/07/02) states “ASAP after end of each financial year the Treasurer shall cause to be prepared a statement of receipts and payments and income and expenditure and a balance sheet for the financial year just ended. All such statements shall be examined by an auditor who shall present his/her report upon such audit to the Secretary prior to the holding of the AGM.....”

Motion: That the Financial Statements and Cash Flow be received and adopted.

Moved- Lesley McDONALD Seconded- Selena WATTS Carried

8. General Business:

IPAD covers: Three types shown by Mrs PFINGST – heavy duty @ \$24 decided to go ahead if okay – two colours – 49 to purchase. Already voted on covers - no further formal vote required.

****PS.** *Principal has discovered IPAD covers do not fit trolleys – a new style will be found.*

SECRETARY position: No nominations for this position were received prior to the meeting. Nominations were called at the meeting - none received. Continue to advertise.

P&F Board Rep. position: Mrs PFINGST has approached Sonia WILKES for P & F rep – TBA.

- Mrs PFINGST also stated that there is still a parent rep vacancy. See Principal if you are interested.

Fete (Selena): Thank you cards made up – to be sent out soon.

- Suggest to book in date soon for next year so can book amusements – term 3 agreed as good time. Should liaise with other events around District to try and share travel costs of amusement.
- Anyone with any constructive fete ideas for next year please email stmaryscharlevillepandf@gmail.com

Art Show (Kat): Approx. \$6000 profit (!!!!!!!) – to be finalised

- Sold approx. 35 paintings
- Quilt auction (\$470); Kimble THOMAS donated painting that auctioned for \$270!
- Thanks to all sponsors and helpers
- Small crowd through door however those that attended enjoyed and supported evening
- Discuss timing of next art show – term 2 2016 suggested

St Mary's Races 2015 (Louise): Races secured for March 2015!

- Meeting held with Yr 5 parents last week – booked Sydney/Canberra trip (\$930/student approx)
- Year 5 parents are keen to have races as one and only fundraiser – option to pay up front – profits from races to be divided between those who help only

P & F levy: President through discussion with Treasurer raised possibility of introduction of a levy to cover administration costs in 2015. P & F Federation, audit and admin fees cost at least \$2500/year. A small levy would assist in ensuring that fundraising profits go directly back to school.

- Mrs PFINGST states that many schools collect a levy to help assist with administration costs of P & F.
- Discuss various options and general consensus seemed to be \$10/family/term – not tax deductible.
- Mrs PFINGST to take proposal to School Board
- Any constructive comments on levy proposal to stmaryscharlevillepandf@gmail.com

Introduction of Middle School: President raised - How to move forward with this/is it realistic??

- Nicky McKELLAR is keen to assist however cannot co-ordinate
- Mrs PFINGST to speak with School Board and stated this must be parent driven (Louise)
- Newsletter to give some information on idea before end term

Teacher Aid Proposal: President raised teacher aid proposal

- Mrs PFINGST stated that next year two literacy coaches (current staff with other duties as well) to be introduced in Prep to Year 3. These teachers will work together with classroom teachers – Cath Ed have agreed to this and are providing substantial funding.
- President to look at proposal for P & F to assist with further teacher aide/s in 2015.

Groundsperson: Parent raised possibility of extra hours – funding from P & F?? – to be discussed at next meeting.

9. **Next Meeting: Playground meeting TBA**

General P&F meeting: Wednesday 19 November 2014, 5:30pm

10. Closure - 7:00pm, Wednesday 21/10/2014